**ASTHAL PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**HELD AT**

**ASTHALL LEIGH MEMORIAL HALL**

**TUESDAY 12 FEBRUARY 2019 AT 7.30pm**

**MINUTES**

Present: Lynne Hughson Chairman (LH), Christopher Allen Vice Chairman (CA), Edward Walker (EW), Sue Wingfield Digby (SWD)

1. MINUTES

The minutes of the meeting of the Council on 6 November 2018 were approved.

1. APOLOGIES FOR ABSENCE

Apologies were received from Toby Train and Nicholas Field Johnson, who was attending an OCC Meeting. Rita Gunn had been recalled to Los Angeles. Christopher Allen agreed to take the Minutes.

1. DECLARATION OF INTERESTS
There were none.

 4. MATTERS ARISING FROM THE MINUTES

a) Parking in Asthal – CA is still awaiting a response from OCC about costing of kerbing Asthal Green and will continue to chase.

b) Speeding through the villages – it was recommended that councillors look at Speed Watch website and decide if we want to register. We will need to have a dedicated team committed to doing it regularly if it is to be effective. SWD questioned the cost that might be involved.

c) Grips – these have been completed.

d) Winter salt – This has arrived and in the barn in the Cart Shed at Asthal in the lane leading to The Flats. LH had emailed OCC about the bin for Fordwells. The original order was lost, accounting for the delay, but a bin has now been installed on the triangle between Fordwells and Field Assarts.

e) The Avenue – awaiting the Dragon. A notice announcing its imminent arrival has been up for several months.

f) Allotments and Land Registry (LR) – Attestation was sent to Land Registry before Christmas and a letter was received dated 24th January 2019 which acknowledged that the OS will now visit the allotments.

g) Notice Boards – LH has asked Steve Tomlin for an estimate for the repair of the Field Assarts board and for catches to be put on that and the Asthal board to make access to the public much easier.

h) Bench for Field Assarts – from the three models presented it was agreed to purchase the more “traditional” bench priced at £287.00.

i) Pollution of the Windrush – it was reported that a meeting in Witney had been most informative and the WASP has a very good website. Concern is expressed that the Windrush has 7 treatment sites but only one is a tertiary system.

j) River at Asthal – nothing to report

k) Fordwells trough – LH reported that repairer is waiting for better weather before attempting a repair.

l) Photographs of Asthal – LH has collected these from Brenda Betteridge. RG had left a message wondering whether she should put some on the website.

5. PUBLIC PARTICIPATION

a) Bench for Asthall Leigh. It was questioned why Field Assarts had been singled out for a new bench and it was explained that this was a replacement. Asthal Leigh had lost a bench some years ago and it was requested that this be replaced on the green by the corner near the former church. This was a place frequently used for resting by walkers and cyclists. Concern was expressed about this area being used for parking, destroying the grass. A bench would help to preserve this area, and flowers such as daffodils could be planted in the area.

b) Costs for connecting to Gigaclear – these will depend on the length from the road to the house.
 Costs for supply - at present it is thought that supply would be around £45.00 per month. Gigaclear are offering an e-voucher for businesses connecting to Gigaclear. Notices about this have been placed on village noticeboards and RG is emailing those who are registered.

c) Concern was again expressed about white vans speeding through Asthal Leigh. LH reported that she had spoken to the manager of Thinking Software about employees speeding and he was most concerned about this and would mention it to his staff.

6. PLANNING MATTERS

a) **18/01959/HHD and 18/01960/LBC** Downham Cottage, Asthal. Internal alterations and increase height of roof to north west elevation. **Approved**

b) **18/02473/HHD** Fairview, Field Assarts. Renovation of property including demolition of existing garage and construction of single and two storey front extensions, first floor side extension and erection of two storey rear extensions. Provision of glass canopy over new front entrance and alterations to existing vehicular access. **Approved**

c) **18/02747/HHD**. The Hirsell, Field Assarts. Alterations and extensions to dwelling including raising of roof. **Approved**

d) **18/03643/CM** Disused Quarry Worsham Lane Asthall Leigh. Importation, levelling and compacting of 10,470m3 of inert waste soils for the construction of 7 bunds (varying between 186m3 and 7,797m3) for use by Brize Norton Gun Club at Old Quarry in Worsham. **Under Consideration**

e) **18/03325/CND** Asthall Manor Asthal Discharge of Conditions 6 (Window and door details) 8 (Foul water drainage scheme) and 9 (Full surface water drainage scheme) on Planning Permission 16/04049/FUL. **Approved**

f) **18/03315/CND** Asthall Manor Asthal Discharge of Condition 5 (External windows and doors) on Planning Permission 16/04050/LBC. **Awaiting decision**

g) **18/03296/HHD** The Old Vicarage Asthal. Minor external alterations including construction of new porch and changes to fenestration. Addition of log burner flue. **Approved**

e) **18/00035/APPEAL**. 1 Swan Cottages, Asthall Leigh. **Appeal allowed**

7. HIGHWAYS
Nothing to report

8. FINANCE

a) The precept of £3400 had been agreed, together with the WODC election expenses of £77.99.

b) The following payments were approved by the Council:

Payment to Rebecca Daniels for

The tree for Asthal £37.50

Payment to RG for purchase of laptop, printer, ink, Microsoft Office, MacAffee, and setup was made because PC world do not accept cheques so she had to pay by credit card. The price includes a £60 set up charge which she elected to take since she was unable to make software installation and it gives a complete backup should there be a need to restore it. £737.98

Clerk’s Salary £400

HMRC £100

Clerk’s Expenses £151.67

Cotswold Conservation Board £50

The Villager £50

Action for Carers(Oxfordshire) £45

(formerly Oxfordshire Carers Forum)

Thames Valley & Chiltern

Air Ambulance Trust £45

Volunteer Link-Up £45

Citizens Advice Bureau £45

9. THAMES VALLEY POLICE

 Nothing to report

10. RAF Brize Norton
 Nothing to report. Concern that PW not providing any information and perhaps a member of the Council should take on this responsibility.

11. OXFORDSHIRE COUNTY COUNCIL (OCC)
 Nothing to report

12 WEST OXFORDSHIRE DISTRICT COUNCIL (WODC)
 Nothing to report

13 INFORMATION AVAILABLE
 None

14 ANY OTHER BUSINESS
 (a) Concern has been expressed by a number of residents in Asthal and Swinbrook about the large white marquee which has been erected at The Windmill Restaurant. CA has contacted WODC Planning on behalf of the Parish Council and they are investigating the matter.
 (b) NFJ had requested that the council consider days and times of future meetings as Tuesdays clashed with Carterton Town Council. It was agreed to review dates for the next year at May’s Annual Council Meeting.
 (c) Clerk’s Salary. This had been discussed with members of the council and the following was agreed:

2 hours per week @ Point 21 on Clerk’s Pay Scale (£10.68 per hour) = £1111.00. In line with WODC there would be an incremental rise each year.

LH and CA had met with RG, who agreed this and payment would take effect from 1st April 2019.
 (d) Litter Picking – LH proposed the weekend 30th/31st March and will liaise with WODC.
 (e) Village Open Meeting – Need to fix a date, perhaps in June. It was agreed to mount a photographic display. Offer guest a drink on arrival, thereafter the bar would be open. Councillors were asked to give this further thought and email ideas to one another.

15 DATE OF NEXT MEETING

 Tuesday 21st May 2019, preceded by the Annual Council Meeting at 7pm